



LGMA

An Ghníomhaireacht
Bainistíochta Rialtais Áitiúil

Local Government
Management Agency



IT Project Lead, Grade 7 Permanent, Open Competition

Closing date - Apply by 1pm 15th July 2025

Email fully completed applications to jobapplications@lgma.ie

About the Role

The IT Project Lead – Grade 7 (Permanent) will work as part of the Applications Support & Development team which manages and supports business applications for a number of areas. The Applications Support & Development team is part of the Digital, ICT and Cybersecurity pillar of the LGMA.

The successful candidate will be part of the Applications Development and Support team and will report directly to the Project Manager Grade 8. They will work closely with colleagues in the Applications Development and Support team in relation to the performance of their duties. They will also work with local authorities, external service providers, external agencies, and other stakeholders to deliver the actions set out in the work programme.

The role will involve the management and technical support of a number of business systems.

Key Duties and Responsibilities

Within this overall remit, specific duties of the post will include:

- To be responsible for managing work areas relating to a number of business applications;
- To provide technical support for these business applications;
- To implement and deliver projects to the highest standard using a full range of management disciplines;
- Promote and utilise best practice in project management methodologies, governance, standards & protocols;
- Good understanding of software development lifecycle and change management.
- To identify and agree work programmes, targets and deadlines and ensure their subsequent implementation;
- Business analysis, requirements gathering and specification of business systems
- Be highly organised and experienced in administration and managing multiple elements of project delivery within agreed timeframes;
- To provide support to the relevant stakeholders;
- To prepare budgets and ensure that work programmes are implemented within allocated budgets;

- To provide financial management of work programmes including management of Purchase Orders, invoices, etc.;
- To provide contract and vendor management with successful tenderers to deliver consultancy services to the LGMA;
- To manage and supervise employees up to the position/grade of Grade 6 or analogous grades and to ensure the training and development of such employees;
- To develop and maintain relationships with stakeholders to ensure successful implementation of the strategy including the CCMA; Department of Housing, Local Government and Heritage; HIS Group; LGMA; Government Departments; and Office of the Government CIO; and
- Undertake any other duties of a similar level and responsibilities as may be required from time to time.

The above is intended as a guide to the general range of duties and is intended to be neither definitive nor restrictive. It will be subject to periodic review with the post holder.

Essential Requirements

1. Character

Candidates shall be of good character.

2. Health

Candidates shall be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.

3. Education, training, experience, etc.

Each candidate must, on the latest date for receipt of completed application forms, have:

- (i) A qualification at Level 8 on the National Framework of Qualifications (NFQ) major award (i.e. honours degree), in a relevant computing discipline and at least 4 years directly relevant, recent ICT hands-on experience working in an IT systems environment*

And

Demonstrate the competencies as set out in the LGMA Competency Framework (see Appendix 2 in Candidate Information Booklet).

*Relevant ICT hands-on experience should include, but is not limited to:

- Software and applications development projects covering web development, data management, business analysis, business intelligence and delivery of systems
- Web development skills and experience based around the Microsoft stack, e.g. .NET, C#, SQL Server, Javascript, JQuery, DevOps, Angular, Git etc
- Microsoft SQL Server database design, development, and administration
- Systems architecture

Desirable Skills & Qualifications

- Microsoft Power platform including Power BI for developing and maintaining reports and dashboards. Ability to create data visualizations and provide insights to stakeholders.

Principal Conditions of Service

General

The appointment is for a Grade 7 in the Local Government Management Agency and is subject to general terms and conditions in operation relating to appointments in the Agency.

Remuneration

The salary scale applicable to this position as per circular EL 03-2025 1st March Pay Adjustments is as follows;

Point No.	1	2	3	4	5
Salary	€59,417	€60,871	€62,568	€64,271	€65,974
Point No.	6	7	8	9	LSI 1
Salary	€67,495	€69,054	€70,563	€72,069	€74,649

Point No.	LSI 2
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Salary €77,243

The holder of the office shall pay to the LGMA any fees or other monies (other than his/her inclusive salary) payable to or received by him/her by virtue of his/her office or in respect of services which he/she is required by or under any enactment to perform. Entry will be at the minimum of the scale and the rate of remuneration will not be subject to negotiation and may be adjusted from time to time in line with Government pay policy. Different terms and conditions may apply if you are currently a serving civil or public servant.

For further information please see the LGMA Candidate information booklet <https://www.lgma.ie/en/about-us/work-with-us/>